# Wisconsin Department of Regulation & Licensing

Mail To: P.O. Box 8935

Madison, WI 53708-8935

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## CHIROPRACTIC EXAMINING BOARD

## RE-REGISTRATION OF CHIROPRACTIC LICENSURE

#### APPLICATION INSTRUCTIONS:

- 1. Complete the application form (#502), and have notarized.
- 2. Attach fee to application. Fee may be paid by personal check or money order made payable to the Department of Regulation and Licensing.
- 3. In addition to the application form and fee, the following supporting information must be forwarded to the Board office:
  - a. A letter addressed to the Chiropractic Examining Board requesting approval to reinstate your license, including an explanation of what you have been doing professional since your license lapsed.
  - b. Copies of certificates giving evidence that you completed the required CEUs for the previous biennium (see Chir Chapter 5 of the administrative code book).
  - c. Evidence that you completed a CPR course in the last 2 years.
  - d. If you are or were licensed in any other state or territory outside of the U.S., you must complete the top portion of the enclosed verification form (#1818) which you then submit to the licensing authority of each state or territory in which you are or were licensed. (Form #1818 may be photocopied.) The licensing authority must then submit the verification directly to this office.

VERIFICATIONS WILL NOT BE ACCEPTED FROM THE CANDIDATE.

Please have all application documents addressed to:

Attn: Chiropractic Examining Board Department of Regulation and Licensing P.O. Box 8935 Madison, WI 53708-8935

#### **DEADLINE FOR APPLICATIONS:**

Meeting Date

Your application file will be reviewed by the Chiropractic Examining Board. Applications and all supporting documents must be filed in the Board office at least 30 days prior to one of the Board meeting dates listed below to be reviewed at that meeting.

Deadline Date

<u> </u>	<u> </u>
February 23, 2006	January 23, 2006
April 27, 2006	March 27, 2006
June 22, 2006	May 22, 2006
August 3, 2006	July 3, 2006
October 26, 2006	September 26, 2006
November 30, 2006	October 30, 2006